

SPRINGFIELD AIRPORT AUTHORITY

Tuesday, March 21, 2023

REGULAR MEETING MINUTES

The regular meeting of the Board of Commissioners of the Springfield Airport Authority was called to order by Chair Vala at 5:00 p.m. on Tuesday, March 21, 2023, in the Conference Room at Abraham Lincoln Capital Airport.

PRESENT: Frank J. Vala, Chair
Elizabeth Delheimer, Commissioner
Teresa Haley, Commissioner
Dianne Hardwick, Commissioner
Mike Houston, Vice Chair *
Susan Shea, Commissioner
Mark Kinnaman, Treasurer
R. Beverly Peters, Secretary
Jim Lestikow, Attorney
Mark Hanna, Executive Director *
Ken Boyle, Deputy Executive Director
Roger Blickensderfer, Director of Facilities & Maintenance
* Attended remotely via telephone or video conference

ABSENT: Tim Franke, Commissioner

VISITORS: Alex Block, Crawford, Murphy & Tilly, Inc.
Brian Nicholson, Homeowner
Rob Waller, Hanson Professional Services
Ray Vollintine, R.L. Vollintine Construction

Chair Vala asked for a motion to amend the agenda to move Item F, the Construction Report to the head of the agenda. Commissioner Hardwick made a motion to approve moving Item F to the head of the agenda, seconded by Commissioner Haley and carried with a roll call vote of 6 ayes/0 nays.

Commissioner Haley made a motion to allow permission for Vice Chair Houston to vote in the meeting, seconded by Commissioner Shea (Chair Vala indicated this motion was unnecessary) and carried with a roll call vote of 5 ayes/0 nays. Vice Chair Houston did not vote on this motion.

Chair Vala gave an update on the construction projects.

Chair Vala discussed the StandardAero Facility Improvement Hangar Door Improvement. Commissioner Shea made a motion to approve the bid by R.L. Vollintine Construction Inc. in the amount

of \$3,776,000 and authorize the Executive Director to sign any project agreements/documents and authorize periodic payments to the contractor and engineer during construction, seconded by Commissioner Hardwick. Commissioner Shea made a motion to approve a Facility Reimbursement Agreement Between Springfield Airport Authority and StandardAero Business Aviation Services, LLC and authorize the Board Chair to sign, seconded by Commissioner Hardwick and carried with a roll call vote of 6 ayes/0 nays.

Chair Vala discussed the Terminal Roof 3, 5 and 6 Improvement. Commissioner Shea made a motion to approve the low bid by Designed Roofing Systems, Inc. in the amount of \$380,705 and authorize the Executive Director to sign any project agreements/documents and authorize payments to the contractor and engineer during construction, seconded by Commissioner Hardwick and carried with a roll call vote of 6 ayes/0 nays.

At this time, Chair Vala left the meeting and Commissioner Delheimer conducted the remainder of the Regular Meeting.

Commissioner Delheimer asked for a motion regarding the minutes of the Regular Meeting of February 21, 2023, and disposal of all Regular Meeting Recordings more than six months old. Commissioner Shea made a motion to approve the amended minutes of the Regular Meeting of February 21, 2023, and disposal of all Regular Meeting Recordings more than six months old, seconded by Commissioner Haley and carried with a roll call vote of 5 ayes/0 nays.

Treasurer Kinnaman reported unrestricted funds projected year-end balance of \$7,106,531 and actual year-to-date balance of \$8,316,643, restricted funds projected year-end balance of \$9,274,469 and actual year-to-date balance of \$11,090,252.

Commissioner Delheimer discussed the acquisition of the Nicholson property located at 920 Estill Drive. Commissioner Shea made a motion to approve acquisition of the Nicholson property located at 920 Estill Drive, Springfield, Illinois at a price not to exceed \$142,000 plus associated closing costs and authorize the Executive Director to sign all related documents, seconded by Commissioner Hardwick and carried with a roll call vote of 5 ayes/0 nays.

Commissioner Hardwick reported a 3.21% decrease in year-to-date passenger activity as compared to last year.

Commissioner Hardwick reported that fuel sales for the month of February were 107,839 gallons with revenue of \$12,472. Airline and retail gallons remained steady compared with the previous month. We have sold 300 gallons of self-service Avgas this month, marking the highest monthly total since the system was put into operation.

Executive Director Hanna reported a pre-school day was held at the Charlie Ramp and the EAA-770 conducted a tour of several hangars.

Attorney Lestikow reported on changes to the Late Payments Policy. Commissioner Shea made a motion to approve the Late Payments Policy and authorize the Board Chair to sign, seconded by Commissioner Hardwick and carried with a roll call vote of 5 ayes/0 nays.

Executive Director Hanna thanked the Board for the motions approved today and for supporting StandardAero; April 5th we will host a meeting with a group regarding a flight school; the Boy Scouts of America will host a pancake and sausage breakfast for the open house scheduled for August 5 and 6 - they will do an Aviation Merit Badge; meeting in Chicago with United, UPS and American; tenants have requested a turf landing area option and discussions are ongoing; April 4th is the first Land of Lincoln Honor Flight for 2023 – there are six flights scheduled for this year; solar array should be activated before end of month.

The Regular meeting adjourned at 5:30 p.m.

Frank J. Vala, Chair

R. Beverly Peters, Secretary